

Terms of Reference (ToR)

Position Information:

Office/Project	TB Project
Designation	Outreach Worker
Reporting Supervisor	District Coordinator
Duty Station	Bihar – Patna, Bhojpur, Gopalganj, Kishanganj, Katihar, Saharsa, Araria, Vaishali Maharashtra – Thane MC, Thane R, Raigad Uttar Pradesh – Moradabad, Mathura, Deoria, Mau, Unnao, Meerut, Saharanpur
Type	In Person- Consultant Full-time
Total Position Openings	18 (one per District)
Project Period	01-May-2024 to 31-Mar-2027
Travel	Regular field visits
Shift	Flexible to work in any shift

Doctors For You is seeking applications for Outreach Workers in its TB Projects. We are seeking a committed and skilled Outreach Worker to engage with communities, facilitate access to TB services, and advocate for effective TB care and prevention. The ideal candidate will be responsible for engaging with community members to promote TB awareness, facilitate access to TB screening and treatment, and provide support to individuals affected by TB. The role requires strong communication and interpersonal skills, empathy, cultural competence, and the ability to navigate complex social issues related to TB. The ideal candidate will work from the admin office in the respective district.

Qualifications, skills, and Competencies

- 12th pass/Bachelor's degree/diploma in Arts/Science/Commerce/ Health Science or GNM (or equivalent experience).
- At least 1 year experience in community outreach, health education, or a similar role, preferably within TB or infectious disease programs. of experience.
- Should have hands-on experience on handling electronic device like tablet, laptop and familiar to KOBO tool & MS Office.

Roles and Responsibilities

- Obtains the line list of the suspects from the field staff of the health system like ASHA, TB HV
- Mobilises the suspects one day before the camp
- Assists the x ray technician for carrying out the x rays
- Conduct outreach activities, such as home visits and community events, to identify individuals at risk of TB and connect them to appropriate healthcare services
- Provide education and counseling to individuals and families about TB, its transmission, symptoms, and the importance of early diagnosis and treatment
- Assist in the coordination and implementation of TB screening and testing initiatives within the target communities
- Support TB patients in navigating the healthcare system and adhering to their treatment regimens
- Collaborate with local healthcare providers, community organizations, and other stakeholders to strengthen the TB referral network and improve access to services
- Maintain accurate and up-to-date records of outreach activities, referrals, and patient follow-up
- Assisting x-ray technician for ACF Reports
- Travels within the district at different sites for conducting X-rays

Note: The principal responsibilities listed above are an illustrative list and not an exhaustive list. Additional responsibilities may be added from time to time depending on Project requirements.

Essential Requirements:

Availability of motorcycle is MUST, and availability of laptop would be desirable.

Reporting:

The Outreach Worker will be reporting to the District Coordinator.

Remuneration: The compensation for the aforementioned position(s) will be capped at Rs. 18,000 and will adhere to internal policies and market standards. It will be determined based on qualifications, relevant experience, budget availability, internal parity, and interview performance. This position requires exceptional communication, analytical, documentation, interpersonal, and computer skills, as well as a willingness to travel. Preference will be given to candidates with relevant work experience and local candidates who possess the necessary experience and skill sets.

How to apply: Prospective candidates should submit their applications **on this link:** <https://forms.gle/29M3bJ9vf4iaQZ746> (paste this URL on Google and fill this)

- Please ensure that your application is completed with the above-mentioned documents. The candidates not submitting their applications with the required documents will not be considered.
- The appointment will be subject to certification that the candidate is medically fit to take on the role.
- Any attempt for persuasion will be considered as a disqualification.
- Only short-listed candidates will be invited for assessment.
- DFY is a tobacco and alcohol-free organization.
- Women candidates are especially encouraged to apply.
- The last day for submissions is 07th January 2025 (Applications will be reviewed and shortlisted on a rolling basis).

Only shortlisted candidates will be contacted.

Safeguarding Commitment: At DFY, we are committed to Safeguarding and Protection of the communities, staff, and other people we work with. We will do everything possible to ensure that only those who can promote a working environment free from abuse or harm to anyone that works with or comes into contact with DFY are recruited. This post is subjected to a range of vetting checks, including a criminal records disclosure. Background and Reference checks will be conducted, and ethics are part of the regular performance appraisals.

About Doctors For You

Doctors For You (DFY) is a registered society, registered under the Societies Registration Act 1860 Section 21 having registration no. F-56886(Mum). DFY is a humanitarian organization from India with international presence and is working in various disaster-hit zones for the last 16 years. DFY focuses on providing medical care to the vulnerable communities during crisis and non-crisis situations, emergency medical aid to people affected by natural disasters, conflicts, and epidemics. We are also committed to reducing disaster risk to human society by delivering training and capacity development in emergency preparedness and response. The work of DFY is guided by humanitarian principles of humanity, impartiality, and neutrality. It offers services and assistance to people based on need, irrespective of race, class, caste, religion, and gender.

Doctors for You was founded in India in 2007, by doctors, medical students, and like-minded people with a vision of “Health for all.” Currently, DFY is working on various projects in different states of India involving health professionals, Disaster Management Practitioners, Social Workers, and Administrative Staff.

The organization received several awards viz. The SAARC Award (2010), The British Medical Journal Group Award (2009), Golden Ruby Award (2015), and recognition from state governments for its outstanding contribution to the humanitarian field.

Since 2012, our focus has been on Tuberculosis starting with our DOTS providers at primary health centres, and over time, we've evolved to become the leading organization overseeing TB programs across 84 districts in India. Our endeavours have spanned various initiatives including diagnosis, treatment adherence training, capacity building, nutrition programs, and active case finding. With the latest Global Fund Grant, we're set to implement programs targeting drug-resistant tuberculosis, EPTB, and active case finding.